

**BYLAWS**  
**OF**  
**HIGH CHAPARRAL RANCH HOMEOWNERS ASSOCIATION**  
**(A Colorado Nonprofit Corporation)**

**ARTICLE 1**  
**GENERAL**

1. **Purpose of Bylaws.** These Bylaws are adopted for the regulation and management of the affairs of the High Chaparral Ranch Homeowners Association (the "Association"). The Association has been organized as a Colorado corporation under the Colorado Revised Nonprofit Corporation Act and constitutes the Association under the Amended and Restated Declaration of Covenants, Conditions, Easements and Restrictions for the High Chaparral Ranch recorded on October 24, 2007 as Reception No.200728266 in the Office of the Clerk and Recorder of Eagle County, Colorado (the "Declaration"). Said Declaration was made, executed and recorded by Karen Nulle LLC, a Colorado limited liability company authorized to transact business in the State of Colorado ("Declarant"). The lands in Eagle County that become subject to the Declaration from time to time are hereinafter referred to as the "High Chaparral Ranch Subdivision."

2. **Terms Defined in Declaration.** Terms used in these Bylaws which are defined in the Declaration shall have the same meaning and definition as in the Declaration.

3. **Controlling Laws and Instruments.** These Bylaws are controlled by and shall always be consistent with the provisions of the Colorado Revised Nonprofit Corporation Act, the Colorado Common Interest Ownership Act (as it applies to small planned communities, as set forth in C.R.S. & 38-33.3-116(2)), the Declaration, and the Articles of Incorporation of the Association filed with the Secretary of State of Colorado, as any of the foregoing may be amended from time to time.

**ARTICLE 2**  
**OFFICES**

1. **Business Offices.** The principal office of the Association in the State of Colorado shall be located at 130B Park Street, Gypsum, Colorado 81637. The Association may have such other offices, either within or without the State of Colorado, as the Board of Directors may determine or as the affairs of the Association may require from time to time.

2. **Registered Office.** The Association shall have and continuously maintain in the State of Colorado a registered office, and a registered agent whose office is identical with such registered office, as required by the Colorado Revised Nonprofit Corporation Act. The registered office may be, but need not be, identical with the principal office of the Association if the principal office is in the State of Colorado, and the registered agent and/or the address of the registered office

may be changed from time to time by the Board of Directors as long as the proper filings are made with the Colorado Secretary of State.

### **ARTICLE 3** **Members**

1. **Membership.** There shall be one Membership in the Association for each Owner of a Parcel within the High Chaparral Ranch Subdivision. Throughout these Bylaws, the term “Owner” shall be as defined in the Declaration. The Person or Persons who constitute the Owner of a Parcel shall automatically be the holder of the Membership appurtenant to that Parcel, and shall collectively be the “Member” of the Association with respect to that Parcel, and the Membership appurtenant to that Parcel shall automatically pass with fee simple title to the Parcel. Declarant shall hold a Membership in the Association for each Parcel owned by Declarant. Membership in the Association shall not be assignable separate and apart from fee simple title to a Parcel, and may not otherwise be separated from ownership of a Parcel.

2. **Representation on Board of Directors.** If title to a Parcel is held by a firm, corporation, partnership, limited liability company, association or other legal entity or any combination thereof, that entity may appoint, by a writing furnished to the Association, a delegate to represent such Parcel as a candidate for, and if elected, as a member of, the Board of Directors. Such delegate shall not vote as a member of the Association unless the delegate shall be appointed by a proxy executed in conformance with Article 4, Paragraph 8 of these Bylaws to cast the voting interest of the Parcel which the delegate represents.

3. **Responsibilities of Members.** Except as otherwise provided for in the Declaration, any person or entity upon becoming an Owner of a Parcel shall automatically become a Member of the Association and shall be subject to these Bylaws. Such membership shall terminate without any formal action by the Association whenever such person ceases to own a Parcel in the High Chaparral Ranch Subdivision, but such termination shall not relieve or release any such former Owner from any liability or obligation incurred to, or in any way connected with, the Association during the period of such ownership, or impair any rights or remedies which the Association or others may have against such former Owner arising out of ownership of the Parcel and membership in the Association and the covenants and obligations incident thereto.

4. **Classes of Members.** As provided for in the Declaration, the Association shall have three (3) classes of voting members (the “Classes”), each of whom shall be entitled to one vote on each matter submitted to a vote of the Members.

(a) **Qualifications.** The qualifications and rights of the members of each Class shall be set forth as follows:

(i) **Class A.** Class A members shall be all of the owners of record of Parcels located within the Property. A Class A member shall be entitled to one vote for each Parcel owned by such member. In the event that there is more than one Owner of a Parcel, such Owners may vote in any manner in which they all agree as set forth in a written instrument delivered to the

Association; otherwise they shall vote a fractional vote in accordance with their percentage ownership of the Parcel.

(ii) Class B. Initially, the Class B members shall be Karen Nulle as long as she owns a Parcel within the Property, and thereafter any assignee, heir or successor who is related by blood or marriage, so long as their heirs or successors own a Parcel within the Property. A Class B member shall be entitled to one vote.

(iii) Class C. The Class C member shall be Karen Nulle LLC, a Colorado limited liability company, and the Declarant under the Declaration, and any successor and/or assignee thereof so long as the Declarant and any successor and/or assignee owns any Parcel within the Property. The Class C member shall be entitled to one vote for each Parcel owned by such member.

(b) Voting Requirement. Except as provided in Subparagraph (c) below, an affirmative vote of a majority of the members of at least two of the three Classes of members shall be required to act on any matter requiring a vote of the membership (the "Affirmative Vote of a Majority of the Classes").

(c) Dissolution of Classes B and C. At such time that there is no person qualified to be a Class C member of the Association, the only Class of members shall be the Class A members, in which case an affirmative vote of a majority of the Class A members shall be required to act on any matter requiring a vote of the membership, unless a greater percentage is required as provided herein.

(d) Amendment. In accordance with the terms of the Declaration, this Section 4 may be amended only by the Affirmative Vote of a Majority of the Classes, or if there are only Class A members, by the affirmative vote of a majority of Class A members.

5. **Protest of Multiple Owners.** In the event of a protest being made by one or more multiple Owners, and a majority of the multiple Owners of the Parcel cannot agree on how to cast their votes, any votes cast for that Parcel shall be null and void with regard to the issue being voted upon. Such multiple Owners and their Parcel shall nevertheless be counted in determining the presence of a quorum with respect to the issue being voted upon. Notwithstanding the voting rights of Members as set forth above, Declarant shall be entitled to select, appoint and remove Directors and officers, in its sole discretion, during the Period of Declarant Control described in Article 5, Paragraph 5 of these Bylaws.

6. **Transfer of Membership on Association Books.** Transfers of Memberships shall be made on the books of the Association only upon presentation of evidence, satisfactory to the Association, of the transfer of ownership of the Parcel to which the Membership is appurtenant. Prior to presentation of such evidence, the Association may treat the previous Owner of the Membership as the Owner of the Membership entitled to all rights in connection therewith, including the rights to vote and to receive notice.

**ARTICLE 4**  
**Meetings of Members**

1. **Annual and Regular Meetings.** The first annual meeting of the Members of the Association may be held within one year after the date of adoption of these Bylaws, at a date and time selected and properly noticed by the Board of Directors or the Declarant. Thereafter, annual meetings of the Members shall be held annually each year, on such date and at such time as is determined by the Board of Directors and specified in the notice of meeting. Annual meetings shall be held for the purpose of electing Directors (except during the Period of Declarant Control) and for the transaction of such other business as may properly come before the meeting. If the election of Directors shall not be held on the day designated herein for any annual meeting, or at any adjournment thereof, the Board of Directors shall cause the election to be held at a special meeting of the Members as soon thereafter as conveniently may be. Regular meetings of Members may be held at such times and places as may be fixed in accordance with a resolution of the Board of Directors.

2. **Special Meetings.** Special meetings of the Association may be called by the Board of Directors. Special meetings may also be called by written demands for the meeting, stating the purpose or purposes for which it is to be held, signed and dated by Members holding at least twenty percent (20%) of the total votes entitled to be cast on any issue proposed to be considered at the meeting. No business shall be transacted at a special meeting of Members except as indicated in the notice thereof.

3. **Place of Meeting.** The Board of Directors of the Association may designate any place, either within or without the State of Colorado, as the place of meeting for any annual meeting or for any special meeting called by the Board of Directors. If no designation is made or if a special meeting be otherwise called, the place of meeting shall be the principal office of the Association in the State of Colorado; but if all of the Members shall meet at any time and place, either within or without the State of Colorado, and consent to the holding of a meeting, such meeting shall be valid without call or notice, and at such meeting any proper action may be taken.

4. **Record Date.** The record date by which the Association may determine which Members are entitled to notice and to vote may be set by the Board of Directors but may not be more than seventy (70) days before the meeting or action requiring a determination of Members.

5. **Notice of Meetings.** Written notice stating the place, day and time of any meeting of Members shall be delivered, either personally or by mail, e-mail or facsimile to each Member entitled to vote at such meeting, not less than ten (10) nor more than sixty (60) days before the date of such meeting, by any member of the Board of Directors. Notice of an annual or regular meeting shall include a description of any matter or matters to be considered at such meeting. In case of notice of a special meeting, the notice shall include the purpose or purposes for which the meeting is called. When giving notice of an annual, regular, or special meeting of Members, the Association shall give notice of a matter a Member intends to raise at the meeting if (i) the Association is requested in writing to do so by a person entitled to call a special meeting, and (ii) the request is received by the Secretary or President at least ten (10) days before the Association gives notice of the meeting. Written notice from the Association to its Members is effective at the earliest



of: (i) the date received; (ii) five (5) days after its deposit in the United States mail, as evidenced by the postmark, if mailed correctly addressed and with first class postage affixed; or (iii) the date shown on the return receipt, if mailed by registered or certified mail, return receipt requested, and the receipt is signed by or on behalf of the addressee.

6. **Informal Action by Members.** Any action required by law to be taken at a meeting of the Members, or any action which may be taken at a meeting of Members, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the Members entitled to vote with respect to the subject matter thereof, provided, however, such consent must be received by the Association within sixty (60) days after the date the earliest dated writing describing and consenting to the action is received by the Association, and such consent must not have been revoked. All consent documents must be filed with the minutes of the meeting of the Members.

7. **Quorum; Majority Vote.** Except as may otherwise be provided in the Declaration or these Bylaws, a quorum is deemed present throughout any meeting of the Members of the Association if persons entitled to cast at least fifty percent (50%) of every voting group entitled to vote thereon in the Association are present, in person or by proxy, at the beginning of the meeting. Provided a quorum of Members of every voting group entitled to vote is present in person or by proxy, the affirmative vote of a majority of the total votes so present shall constitute approval of any matter voted upon unless a different number is required on a particular matter by the Colorado Common Interest Ownership Act, as applicable, the Declaration, any Supplemental Declaration, the Articles, or these Bylaws. If a quorum is not present at any meeting of the Members, a majority of the total votes present may adjourn the meeting from time to time without further notice, for a total period or periods of time not to exceed thirty (30) days after the date set for the original meeting.

8. **Proxies.** At any meeting of the Members, the vote allocated to a Parcel may be cast pursuant to a proxy duly executed by an Owner or by an Owner's duly authorized attorney-in-fact. An Owner may not revoke a proxy given pursuant to this provision except by actual notice of revocation to the person presiding over a meeting of the Association. A proxy is void if it is not dated or purports to be revocable without notice. A proxy shall terminate eleven (11) months after its date, unless a different termination date is otherwise set forth on its face. Proxies shall be filed with the Secretary of the Association at or before the appointed time of each meeting.

9. **Action by Written Ballot.** A vote on any action that may be taken at an annual, regular or special meeting of Members may be taken without a meeting if the Association delivers a written Ballot to every Member entitled to vote on the matter which sets forth each proposed action and provides an opportunity to vote for or against each proposed action. All solicitations for votes by written Ballot shall indicate the number of responses needed to meet quorum requirements, state the percentage of approvals necessary to approve each matter other than election of Directors, specify the time by which the Ballot must be received by the Association in order to be counted, and be accompanied by written information regarding the matter to be voted upon. Approval by written Ballot shall be valid when the number of votes cast by Ballot equals or exceeds the quorum required at a meeting authorizing the action and the number of approvals equals the number required to approve the matter at a meeting.

10. **Election of Directors.** Cumulative voting for Directors shall not be permitted.

**ARTICLE 5**  
**Board of Directors**

1. **General Powers and Duties.** The affairs of the Association shall be managed by its Board of Directors. The Board of Directors shall have the duty to manage and supervise the affairs of the Association and shall have the powers necessary or desirable to permit it to do so. Without limiting the generality of the foregoing, the Board of Directors shall have the power and authority to exercise or cause to be exercised for the Association, all of the powers, rights and authority, not reserved to the Members or the Declarant, and provided in the Declaration, the Articles of Incorporation, these Bylaws, the Colorado Revised Nonprofit Corporation Act, and the Colorado Common Interest Ownership Act, as applicable. The Board of Directors may not, however, act on behalf of the Association to amend the Declaration, to terminate the Subdivision, to elect members of the Board of Directors (subject to Article 5, Paragraph 5(a) below), or to determine the qualifications, powers and duties, or terms of office of Board of Directors members; provided, however, the Board of Directors may fill vacancies in its membership for the unexpired portion of the term.

2. **Special Powers and Duties.** Without limiting the foregoing general powers and duties of the Board of Directors, the Board of Directors shall be vested with and responsible for the following specific powers and duties:

(a) **Assessments.** The duty to fix and levy from time to time as it deems necessary Common Assessments, Special Assessments, and Reimbursable Expenses upon the Members of the Association, to determine and fix the due date for the payment of such Assessments and the date upon which the same shall become delinquent; to enforce the payment of such delinquent Assessments as provided in the Declaration; and to credit any excess of Assessments over expenses to the HOA reserve fund or to reduce Members future Common Assessments.

(b) **Taxes.** The duty to pay all taxes and assessments payable by the Association, if any. The Board of Directors shall also have the power to contest any such taxes or assessments.

(c) **Insurance.** The duty to obtain and maintain in effect at all times casualty and liability and other insurance in accordance with the provisions of the Declaration.

(d) **Agents and Employees.** The power to select, appoint, and remove all officers, agents, employees and independent contractors of the Association and to prescribe such powers and duties for them as may be consistent with law, with the Articles of Incorporation, the Declaration and these Bylaws; and to fix their compensation and to require from them security for faithful service as deemed advisable by the Board of Directors.

(f) **Borrowing.** The power to borrow money and to incur indebtedness for the

purposes of the Association, and to cause to be executed and delivered therefor, in the Association's name, promissory notes, bonds, debentures, pledges or other evidences of debt. The repayment of such indebtedness shall be a Common Expense of the Owners. Provided that the Board of Directors shall not borrow or cause the Association to be indebted for more than fifty thousand dollars (\$50,000.00) at any one time without the prior approval of a majority of every voting group entitled to vote in the Association.

(g) Enforcement. The power to administer and enforce the covenants and provisions of the Declaration, the Rules and Regulations, these Bylaws or other agreements of the Association.

(h) Delegation of Powers. The power to delegate its powers according to law.

(i) Easements. The power to grant easements as set forth in the Declaration.

(j) Rules and Regulations. The power to adopt, amend and repeal such Rules and Regulations as the Board of Directors may deem necessary, desirable or appropriate from time to time, in the manner set forth in the Declaration.

3. **Qualifications of Directors.** A Director may be any natural person and need not be an Owner of a Parcel within the High Chaparral Ranch Subdivision or a resident of the State of Colorado. Provided, that upon and after the expiration of the Period of Declarant Control described in Article 5, Paragraph 5 of these Bylaws, at least a majority of the Directors shall be Owners other than Declarant or designated representatives of Declarant, or designated representatives of Owners other than Declarant. A Director may be re-elected and there shall be no limit on the number of terms a Director may serve.

4. **Number of Directors.** The number of Directors of the Association shall be no less than three (3) and no more than five (5). The initial number of Directors shall be three (3). Within the limits set forth above, the number of Directors may be increased or decreased from time to time by a duly adopted amendment to these Bylaws, provided that no decrease in number shall have the effect of shortening the term of any incumbent Director.

5. **Appointment, Election and Term of Office of Directors.**

(a) Declarant reserves the right to appoint and remove Directors and officers until there is only one class of members.

(b) Owners (including Declarant) shall elect a Board of Directors of at least three (3) members. The Board of Directors shall elect the officers, with such Board of Directors' members and officers to take office upon election.

(c) All Directors appointed by Declarant during the Declarant Control may be removed at any time and from time to time by Declarant in its sole and absolute discretion.

(d) With the exception of Directors appointed by the Declarant, and except as

provided below, Directors shall serve three (3) year terms. The terms of at least one-third (1/3) of the members of the Board of Directors shall expire annually. Accordingly, the term of the first Director elected by the Owners shall be three (3) years, and the Board of Directors shall fix the term of each additional Director elected by the Owners (at the time of such election) so that such term expires one (1) year following the last to expire of the term(s) of the already serving Owner-elected Director(s). If the number of owner-elected Directors is increased to more than three (3), the terms of the additional Directors shall be fixed so that the terms of at least one-third (1/3) of the members of the Board of Directors expire annually. Directors shall hold office until their successors have been elected and qualified.

6. **Removal of Directors.** The Owners, by a vote of sixty-seven percent (67%) of every voting group entitled to vote thereon, at any meeting of the Owners may remove any member of the Board of Directors with or without cause, other than a member appointed by Declarant during the Period of Declarant Control, and a successor may be then and there elected to fill the vacancy thus created. The notice of the meeting must indicate that the proposed removal of a Director or Directors will be considered at the meeting.

7. **Resignation of Directors.** Any Director may resign at any time by giving written notice to the President, to the Secretary, or to the Board of Directors stating the effective date of such resignation. Acceptance of such resignation shall not be necessary to make the resignation effective.

8. **Vacancies in Directors.** Subject to Declarant's reserved rights to appoint and remove Directors, any vacancy occurring in the Board of Directors, including any vacancy resulting from an increase in the number of Directors, may be filled by the affirmative vote of a majority of the remaining Directors, though less than a quorum of the Board of Directors. A Director elected to fill a vacancy shall be elected for the unexpired term of his predecessor in office.

9. **Managing Agent.** The Board of Directors may employ for the Association a Managing Agent at a compensation established by the Board of Directors, to perform such duties and services as the Board shall authorize; provided, however, that the Board of Directors in delegating such duties shall not be relieved of any responsibilities imposed upon it by law or by the Declaration.

10. **Compensation.** Directors as such shall not receive any stated salaries for their services, but by resolution of the Board of Directors a fixed sum and expenses of attendance, if any, may be allowed for attendance at each regular or special meeting of the Board of Directors; but nothing herein contained shall be construed to preclude any Director from serving the Association in some other capacity and receiving compensation therefor.

11. **Maintenance of Fidelity Insurance.** In the event that the Board of Directors delegates its powers with respect to collection, deposit, transfer, or disbursement of Association funds to other persons or to a Managing Agent, as authorized by these Bylaws, then in connection with such delegation of powers, the Board of Directors may require:

(a) That the other persons or Managing Agent maintain fidelity insurance coverage or a bond in an amount not less than \$50,000 or such higher amount as the Board of

Directors may require;

(b) That the other persons or Managing Agent maintain all funds in accounts of the Association separate from the funds and accounts of other associations managed by the other persons or Managing Agent and maintain all reserve accounts of each association so managed separate from operational accounts of the Association; and

(c) That an monthly accounting for Association funds and a financial statement be prepared and presented to the Board of Directors by the Board Treasurer or a public accountant.

12. **Meetings of Directors.**

(a) Place of Directors' Meetings. Meetings of the Board of Directors shall be held at the principal office of the Association or at such other place, within or convenient to the High Chaparral Ranch Subdivision, as may be fixed by the Board of Directors and specified in the notice of the meeting.

(b) Annual Meetings of Directors. Annual meetings of the Board of Directors may be held on the same date as, or within a reasonable time following, the annual meeting of Members. The business to be conducted at the annual meeting of Directors shall consist of the appointment of officers of the Association and the transaction of such other business as may properly come before the meeting. No prior notice of the annual meeting of the Board of Directors shall be necessary if the meeting is held on the same day and at the same place as the annual meeting of Members at which the Board of Directors is elected or if the time and place of the annual meeting of the Board of Directors is announced at the annual meeting of such Members.

(c) Other Regular Meetings of Directors. The Board of Directors may hold regular meetings quarterly and may, by resolution, establish in advance the times and places for such regular meetings. No prior notice of any regular meetings need be given after establishment of the times and places thereof by such resolution.

(d) Special Meetings of Directors. Special meetings of the Board of Directors may be called by the President or any two (2) members of the Board of Directors. The person or persons authorized to call special meetings of the Board of Directors may fix any place, either within or without the State of Colorado, as the place for holding any special meeting of the Board of Directors called by them.

(e) Notice of Directors' Meetings. Notice of each meeting of Directors, whether regular or special, shall be given to each Director. If such notice is given either (a) by personally delivering written notice to a Director or (b) by personally telephoning, e-mailing or faxing such Director, it shall be so given at least two (2) days prior to the meeting. The notice of all meetings shall state the place, date and hour thereof, but need not, unless otherwise required by statute, state the purpose or purposes thereof. As stated above, regular meetings of the Board of Directors may be held without notice of the date, time, place or purpose of the meeting. Special meetings shall be preceded by at least two (2) days' notice of the date, time and place, and need not describe the purpose for such meeting.



(f) Proxies. A Director shall be entitled to vote by proxy at any meeting of the Directors.

(g) Voting; Quorum of Directors. Each Director shall have one (1) vote on all matters that are voted on by the Board of Directors. A quorum shall be deemed present throughout any meeting of the Board of Directors if persons entitled to cast at least fifty percent (50%) of the votes on the Board of Directors are present at the beginning of the meeting. The Declarant shall have the majority vote as long as there are three voting classes of members.

(h) Adjournment of Director's Meetings. A majority of the Directors present at any meeting of Directors may adjourn the meeting from time to time, whether or not a quorum shall be present, without notice other than an announcement at the meeting, for a total period or periods not to exceed thirty (30) days after the date set for the original meeting. At any adjourned meeting which is held without notice other than announcement at the meeting, the quorum requirement shall not be reduced or changed, but if the originally required quorum is present, any business may be transacted which may have been transacted at the meeting as originally called.

(i) Manner of Acting. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law, the Declaration, the Articles of Incorporation or these Bylaws.

(j) Officers at Meetings. The President shall act as chairman and the Board of Directors may elect a Director to act as Secretary at all meetings of Directors. The Board of Directors may also employ an individual or Company to act as Secretary at such meetings.

(k) Waiver of Notice. A waiver of notice of any meeting of the Board of Directors, signed by a Director, whether before or after the meeting, shall be equivalent to the giving of notice of the meeting to such Director. Attendance of a Director at a meeting in person shall constitute waiver of notice of such meeting except when the Director attends for the express purpose of objecting to the transaction of business because the meeting is not lawfully called or convened.

(l) Informal Action by Directors. Any action required by law to be taken at a meeting of Directors, or any action which may be taken at a meeting of Directors, may be taken without a meeting if each and every Director in writing either (a) votes for such action; or (b)(I) votes against such action or abstains from voting; and (II) waives the right to demand that action not be taken without a meeting. Action is taken under this Section only if the affirmative vote for such action equals or exceeds the minimum number of votes that would be necessary to take such action at a meeting at which all of the Directors then in office were present and voted.

(m) Meetings by Telephone. Members of the Board of Directors or any committee designated thereby may hold or participate in a properly noticed meeting of the Board of Directors or such committee by means of conference telephone or similar communications equipment provided that all such persons so participating in such meeting can hear each other at the same time.



## ARTICLE 6

### Officers

1. **Officers.** The officers of the Association shall be a President, a Vice-President, a Secretary and Treasurer (or Secretary/Treasurer), each of whom shall be elected by the Board of Directors at its annual meeting.

2. **Election and Term of Office.** Subject to Declarant's reserved right to appoint officers during the Period of Declarant Control, the officers of the Association shall be elected at the first meeting of the Board of Directors and thereafter at the next regular meeting of the Board of Directors following each annual meeting of the Members. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently may be. New offices may be created and filled at any meeting of the Board of Directors. Each officer shall hold office until his successor shall have been duly elected and shall have qualified.

3. **Removal or Resignation.** Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors at any time with or without cause, but such removal shall be without prejudice to the contract rights, if any, of the officer so removed. Election or appointment of an officer shall not of itself create contract rights. Any officer may resign at any time by giving written notice to the President, to the Secretary, or to the Board of Directors, stating the effective date of such resignation. Acceptance of such resignation shall not be necessary to make the resignation effective.

4. **Vacancies.** A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

5. **President.** The President shall be the principal executive officer of the Association and may supervise and control all of the business and affairs of the Association. He may preside at all meetings of the Members and of the Board of Directors. He may sign, with the Secretary or any other proper officer of the Association, leases, mortgages, deeds, contracts or other instruments which the Board of Directors has authorized to be executed, except in the case where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these Bylaws or by statute to some other officer or agent of the Association; he and the Secretary shall also prepare, execute, certify and record duly adopted amendments to the Declaration on behalf of the Association; and in general he shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

6. **Vice President.** In the absence of the President or in the event of his inability or refusal to act, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. A Vice President shall perform such other duties as from time to time may be assigned to him by the President or by the Board of Directors.

7. **Treasurer.** He shall have charge and custody of and be responsible for all funds and securities of the Association; receive and give receipts for moneys due and payable to the Association from any source whatsoever, and deposit all such moneys in the name of the Association in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article 11 of these Bylaws; and in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the President or the Board of Directors. The Treasurer will be compensated not more than \$600 per month for these services. The Board of Directors may employ an individual or company to perform these accounting services for the Association. Compensation for these services will not be more than \$600 per month.

8. **Secretary.** The Secretary shall keep the minutes of the meetings of the Members, see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; be custodian of the Association records and of the seal of the Association and see that the seal of the Association is affixed to all documents, the execution of which on behalf of the Association under its seal is duly authorized in accordance with the provisions of these Bylaws; keep a register of the post-office address of each Member which shall be furnished to the Secretary by such Member and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him by the President or by the Board of Directors. The Board of Directors may employ an individual or company to take the minutes of all meetings. Compensation for this service will not be more than \$150 per meeting.

## **ARTICLE 7** **Committees**

1. **Committees of Directors.** The Board of Directors by resolution adopted by a majority of the Directors in office may create one or more committees of the Board and appoint one or more Directors to serve on them. Any such committee shall have and exercise the authority of the Board of Directors in the management of the Association, except that no such committee shall have the authority of the Board of Directors in reference to authorizing distributions, approving or proposing to Members action requiring Member approval, electing, appointing or removing any Director, amending Articles of Incorporation, amending, altering or repealing the Bylaws; approving a plan of merger not requiring Member approval, or approving a sale, lease, exchange or other distribution of all, or substantially all of the Association's property, with or without goodwill, otherwise than in the usual and regular course of business subject to approval by Members.

2. **Term of Office.** Each member of a committee shall continue as such until the next annual meeting of the Members of the Association and until his or her successor is appointed, unless the committee shall be sooner terminated, or unless such member be removed from such committee, or unless such Member shall cease to qualify as a member thereof.

## **ARTICLE 8** **Standards of Conduct for Officers and Directors**

Each Director shall discharge the Director's duties as a Director, including the Director's duties as a member of a committee of the board, and each officer with discretionary authority shall discharge the officer's duties under that authority: (a) in good faith; (b) with the care an ordinarily prudent person in a like position would exercise under similar circumstances; and (c) in a manner the Director or officer reasonably believes to be in the best interests of the Association. A Director or officer may rely on information, opinions, reports, or statements, including financial statements and other financial data, if prepared or presented by (a) one or more officers or employees of the Association whom the Director or officer reasonably believes to be reliable and competent in the matters presented; (b) legal counsel, a public accountant, or other persona as to matters the Director or officer reasonably believes are within such person's professional or expert competence; or (c) in the case of a Director, a committee of the Board of Directors of which the Director is not a member if the Director reasonably believes the committee merits confidence. A Director or officer is not acting in good faith if the Director or officer has knowledge concerning the matter in question that makes reliance otherwise permitted by the above unwarranted. A Director or officer is not liable as such to the Association or its members for any action taken or omitted as a Director or officer, if, in connection with such action or omission, the Director or officer performed the duties of the position in compliance with this Article. Notwithstanding the foregoing, Directors and officers that are appointed by the Declarant are required in the performance of their duties to exercise the care required of fiduciaries of the Owners.

## ARTICLE 9

### Conflicting Interest Transactions

1. **Conflicting Interest Transactions.** As used in this Article, "Conflicting Interest Transaction" means: A contract, transaction, or other financial relationship between the Association and a Director of the Association, or between the Association and a party related to a Director, or between the Association and an entity in which a Director of the Association is a Director or officer or has a financial interest.

2. **Prohibition Against Loans to Directors or Officers.** No loans shall be made by the Association to its Directors or officers. Any Director or officer who assents to or participates in the making of any such loan shall be liable to the Association for the amount of such loan until the repayment thereof.

3. **Voidability of Conflicting Interest Transactions.** No Conflicting Interest Transaction shall be void or voidable or be enjoined, set aside, or give rise to an award of damages or other sanctions in a proceeding by a Member or by or in the right of the Association, solely because the Conflicting Interest Transaction involves a Director of the Association or a party related to a Director or an entity in which a Director of the Association is a Director or officer or has a financial interest or solely because the Director is present at or participates in the meeting of the Association's Board of Directors or of the committee of the Board of Directors that authorizes, approves, or ratifies the Conflicting Interest Transaction or

solely because the Director's vote is counted for such purpose if:

(a) The material facts as to the Director's relationship or interest and as to the Conflicting Interest Transaction are disclosed or are known to the Board of Directors or the committee, and the Board of Directors or committee in good faith authorizes, approves or ratifies the Conflicting Interest Transaction by the affirmative vote of a majority of the disinterested Directors, even though the disinterested Directors are less than a quorum; or

(b) The material facts as to the Director's relationship or interest and as to the Conflicting Interest Transaction are disclosed or are known to the Members entitled to vote thereon, and the Conflicting Interest Transaction is specifically authorized, approved, or ratified in good faith by a vote of the Members entitled to vote thereon; or

(c) The Conflicting Interest Transaction is fair to the Association.

4. **Approval of Conflicting Interest Transactions.** Common or interested Directors may be counted in determining the presence of a quorum at a meeting of the Board of Directors or of a committee which authorizes, approves or ratifies the Conflicting Interest Transaction.

5. **Party Related to Director.** For purposes of this Article, a "Party Related to a Director" shall mean a spouse, a descendant, an ancestor, a sibling, the spouse or descendant of a sibling, an estate or trust in which the Director or a Party Related to a Director has a beneficial interest, or an entity in which a Party Related to a Director is a Director, officer, or has a financial interest.

## **ARTICLE 10** **Indemnification**

1. **Indemnification.** The Association shall indemnify each Officer and Director, including former Officers and Directors, to the full extent permitted by the State of Colorado Corporation laws.

The Association may in its discretion (but is not obligated in any way to) indemnify and advance expenses to an employee or agent of the Association to the same extent as to a Director or officer.

## **ARTICLE 11** **Contracts, Checks, Deposits, Gifts and Proxies**

1. **Contracts.** The Board of Directors may authorize any officer or officers, agent or agents of the Association, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Association, and such authority may be general or confined to specific instances.

2. **Checks, Drafts, Etc.** All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Association, shall be signed

by such officer or officers, agent or agents of the Association and in such manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments may be signed by the Treasurer or signed by the President or the Vice President of the Association.

3. **Deposits.** All funds of the Association shall be deposited from time to time to the credit of the Association in such banks, trust companies or other depositories as the Board of Directors may select.

4. **Gifts.** The Board of Directors may accept on behalf of the Association any contribution, gift, bequest or devise for the general purposes or for any special purpose of the Association.

5. **Proxies.** Unless otherwise provided by resolution adopted by the Board of Directors, the President or the Vice President may from time to time appoint one or more agents or attorneys in fact of the Association, in the name and on behalf of the Association, to cast the votes which the Association may be entitled to cast as the holder of stock or other securities in any other Association, or other entity any of which whose stock or other securities may be held by the Association, at meetings of the holders of the stock or other securities of such other corporation, association or other entity, or to consent in writing, in the name of the Association as such holder, to any action by such other corporation, association or other entity, and may instruct the person or persons so appointed as to the manner of casting such votes or giving such consent, and may execute or cause to be executed in the name and on behalf of the Association and under its Association seal, or otherwise, all such written proxies or other instruments as he may deem necessary or proper in the premises.

## **ARTICLE 12**

### **Amendments To Bylaws**

The Board of Directors may amend these Bylaws at any time to add, change, or delete a provision, unless the Colorado Revised Nonprofit Corporation Act or the Association's Declaration or Articles of Incorporation, as amended, reserve such power exclusively to the Members in whole or in part, such amendment would fix a lesser or greater requirement or a greater voting requirement for Members, or would result in a change of the rights, privileges, preferences, restrictions, or conditions of those rights with respect to another class. The Declarant shall have the majority vote as long as there are three voting classes of member. The Members may amend the Bylaws even though the Bylaws may also be amended by the Board of Directors, and in either case, the Directors or Members representing at least fifty percent (50%) of all the votes entitled to be cast on the amendment may propose an amendment to the Bylaws for submission to the Members who must approve it with an Affirmative Vote of a Majority of the Classes as defined in the Declaration. At such time that the only Class of voting Members shall be the Class A members, provisions of the Bylaws may be amended or repealed upon approval of at least 67% of the Class A members. No amendment shall serve to shorten the term of any Director, or conflict with the Declaration, the Articles of Incorporation, or the Colorado Common Interest Ownership Act, as applicable.

## **ARTICLE 13**

### **Assessments**

Every owner of a Parcel in the High Chaparral Ranch Subdivision shall be obligated to pay Common, Special and Reimbursable and other Assessments or Expenses levied by the Association from time to time in accordance with the provisions of the Declaration, as the Declaration may be amended from time to time.

## **ARTICLE 14**

### **Notice and Hearing Procedure**

1. The Declaration provides that the Board of Directors may levy a Reimbursable Expense against any Owner or Owners, in the form of a reasonable fine, for a violation or violations of the Declaration, the Articles, the Bylaws, or the Rules and Regulations.

2. If the Board of Directors believes that such a violation has occurred and wishes to levy a fine in connection therewith, the Board of Directors shall provide the Owner(s) involved with a written Statement of Violation which specifies the alleged violation(s) and which sets a date and time on which the matter will be heard by the Board of Directors (at least a quorum must be present) or by a panel appointed by the Board of Directors. The hearing date shall be no earlier than ten (10) days following the date on which the Statement of Violation is given to the Owner(s).

3. The Owner(s) so notified shall have the right to appear at the hearing in writing and/or in person, to be represented by counsel if he chooses, to present any relevant evidence and witnesses, and to cross-examine any witnesses testifying against him.

4. Following the hearing, the Board of Directors or the appointed panel, acting by majority vote, shall determine if a violation or violations have occurred, and if so, the amount of the reasonable fine that is to be levied under the circumstances. If the hearing is before a panel, the panel shall deliver its written determination to the Board of Directors, which shall in turn levy the Reimbursable Expense.

5. The Board of Directors shall levy a Reimbursable Expense against the offending Owner(s) for the amount of the fine so determined, and shall provide to the offending Owner(s) written notice of (i) the determination made by the Board of Directors or panel, and (ii) the amount and due date of the Reimbursable Expense, which due date shall be no earlier than thirty (30) days after the giving of such notice.

## **ARTICLE 15**

### **Registration of Mailing Address**

All Owners of each Parcel shall have one and the same registered mailing address to be used by the Association for mailing of notices, demands, and all other communications. Such registered address shall be the only mailing address of a person or persons, firm, corporation,



partnership, association, or other legal entity or combination thereof to be used by the Association. Such registered address of an Owner or Owners shall be determined from the mailing address as evidenced on the warranty deed whereby the Owner purchased a Parcel or as furnished by such Owners to the Secretary of the Association within a reasonable time after transfer of title to the Parcel. Such registration shall be in written form and signed by all of the Owners of the Parcel or by such persons as are authorized by law to represent the interests of all Owners thereof. If no such address is registered or if all the Owners cannot agree, then the address of the Parcel shall be deemed the existing registered address for the purposes of this Article until another registered address is furnished as required under this Article. If the Parcel is the registered address of the Owners, then any notice shall have been deemed to be duly given if it is delivered to any person occupying that Parcel, or, if such Parcel is unoccupied, if the notice is held and available for the Owners at the principal office of the Association. The registered address may be changed from time to time by designation in accordance with this Article.

## **ARTICLE 16**

### **Nonprofit Corporation**

The Association is not organized for profit. No member of the Association, member of the Board of Directors, or person from whom the Association may receive any property or funds, shall receive or shall be lawfully entitled to receive any pecuniary profit from the operations of the Association, and in no event shall any part of the funds or assets of the Association be paid as a dividend, or be distributed to, or inure to the benefit of, any member of the Board of Directors. The foregoing, however, shall neither prevent nor restrict the following:

1. Reasonable compensation may be paid to any Member or Director acting as an agent or employee of the Association for services rendered in accomplishing one or more of the lawful purposes of the Association; and
2. Any Member or Director may, from time to time, be reimbursed for his actual and reasonable expenses incurred in connection with the administration of the affairs of the Association.

## **ARTICLE 17**

### **Books and Records; Statement of Account**

The Association shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Members, Board of Directors and committees having any of the authority of the Board of Directors, and shall keep at its registered or principal office a record giving the names and addresses of the Members.

1. **Inspection.** The records of receipts and expenditures of the Board of Directors, including records of receipts and expenditures affecting Association Property, and other books, records and papers of the Association, including the Declaration, the Articles of Incorporation, and these Bylaws of the Association, as well as any management agreement and any Rules and Regulations of the Association shall be available for inspection for any proper purpose

during convenient weekday business hours by the Owners, their agents, their attorneys, their lenders, and to holders, insurers or guarantors of first mortgages at the principal office of the Association, where copies may be purchased at a reasonable cost.

2. **Statement of Account.** Upon ten (10) days written notice to the Board of Directors, and payment of a reasonable fee, any Owner shall be furnished a statement of the Owner's account setting forth the amount of any unpaid Assessments or other charges due and owing from such Owner.

## **ARTICLE 18** **Corporate Seal**

The corporate seal shall be in such form as shall be approved by resolution of the Board of Directors. Said seal may be used by causing it or a facsimile thereof to be impressed or affixed or reproduced or otherwise. The impression of the seal may be made and attested by either the Secretary or an Assistant Secretary for authentication of contracts or other papers requiring the seal.

## **ARTICLE 19** **Waiver of Notice**

Except in any instance where waiver of notice is prohibited by law, whenever any notice is required to be given under the provisions of the Colorado Revised Nonprofit Corporation Act, or the Colorado Common Interest Ownership Act, as applicable, or under the provisions of the Declaration, the Articles of Incorporation or these Bylaws, a waiver thereof may be granted in the following manner by Members and Directors, respectively:

1. **Members.** A Member may waive any notice required to be given to such Member by the Colorado Revised Nonprofit Corporation Act or these Bylaws: (i) whether before or after the date or time stated in the notice as the date or time when any action will occur, by delivering a written waiver to the Association which is signed by the Member entitled to the notice for inclusion in the minutes, but such delivery and filing shall not be conditions of the effectiveness of the waiver; or (ii) by a lack of notice or defective notice, unless the Member at the beginning of the meeting objects to the holding thereof or transacting business at the meeting because of lack of notice or defective notice, and waives objection to consideration of a particular matter at the meeting that is not within the purpose or purposes described in the meeting notice, unless the Member objects to considering the matter when it is presented.

2. **Directors.** Waiver of notice by a Director may be made as in paragraph 1 except under subsection (ii) the Director must not only object to holding the meeting but must also not vote for or assent to action taken at the meeting. Further, even if a Director attends or participates in a meeting, the Director does not waive any required notice if special notice was required of a particular purpose and the Director objects to transacting business with respect to the purpose for which such special notice was required and does not thereafter vote for or assent to action taken at the meeting with respect to such purpose.

**ARTICLE 20**  
**Fiscal Year**

The first fiscal year of the Association shall begin on the date of incorporation and end on December 31 of such year. Thereafter, the fiscal year shall be January 1 to December 31. The fiscal year may be changed by the Board of Directors without amending these Bylaws.

**ARTICLE 21**  
**Limited Liability**

As provided in the Declaration, neither the Association, the Board of Directors, nor any officer, employee, Member or agent of the same, shall be liable to any Owner, Occupant or other person for any action or for any failure to act if the action taken or failure to act was in good faith and without malice.

**CERTIFICATE**

I hereby certify that the foregoing Bylaws, consisting of nineteen (19) pages, including this page, constitute the Bylaws of High Chaparral Ranch Homeowners Association, Inc. adopted by the Board of Directors of the corporation as of November 30, 2008.

**Karen Nulle LLC, DECLARANT**  
a Colorado limited liability company

  
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Karen Nulle, Member